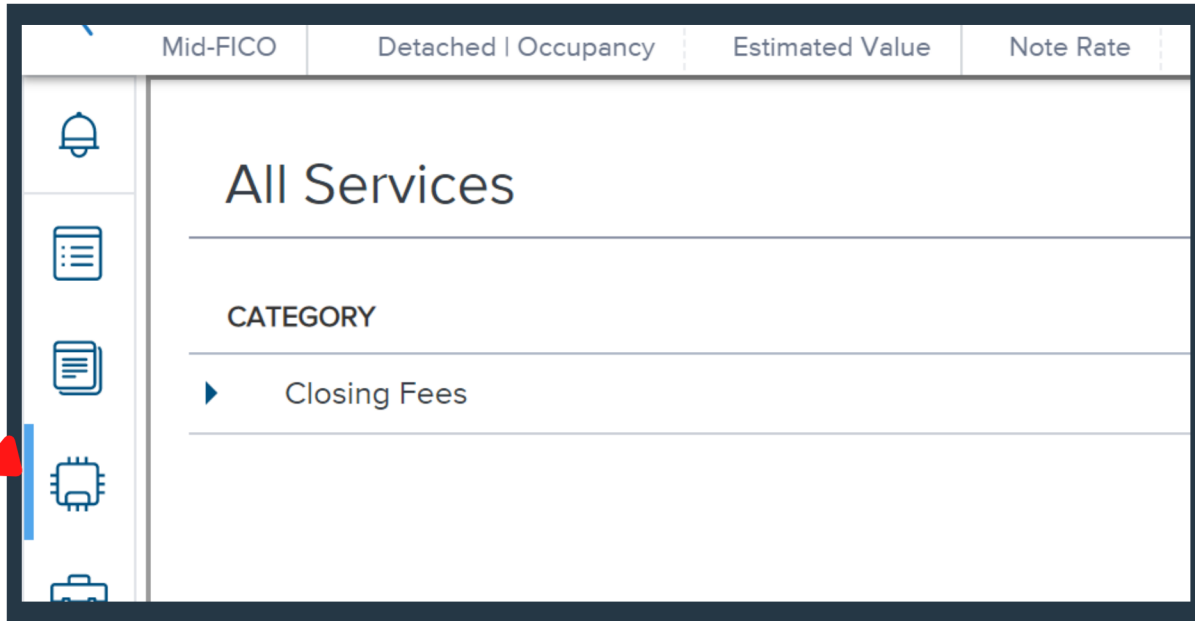


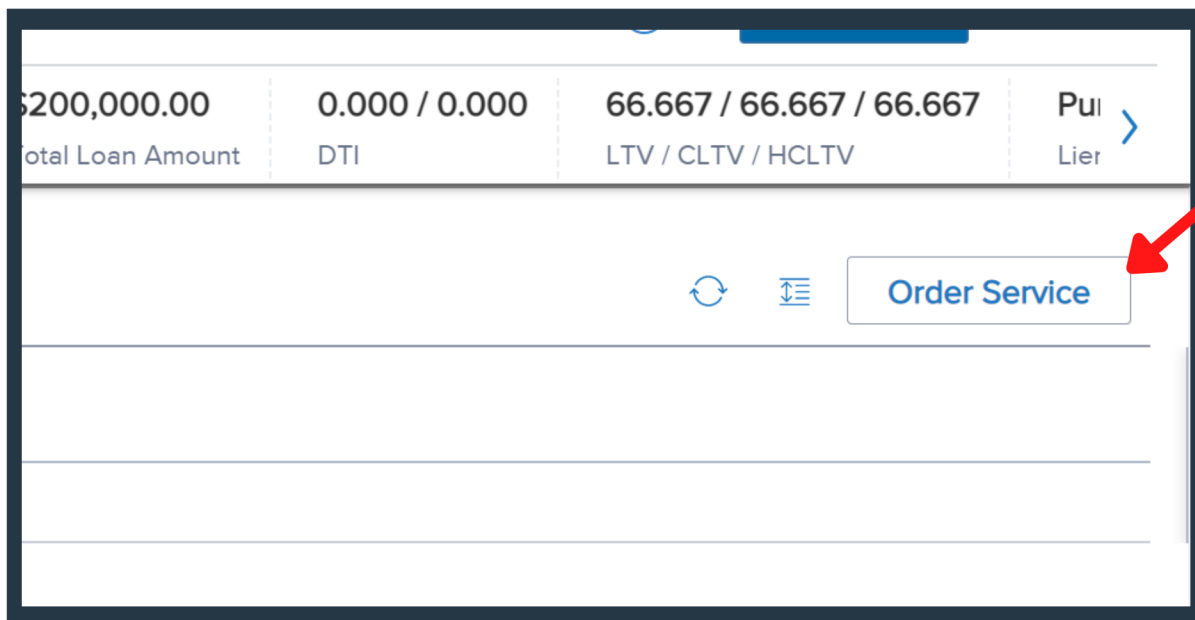


\*Before you begin, you must have an opened loan file that was created within Encompass LO Connect.

Step 1: In the left side bar, select the "All Services" menu.

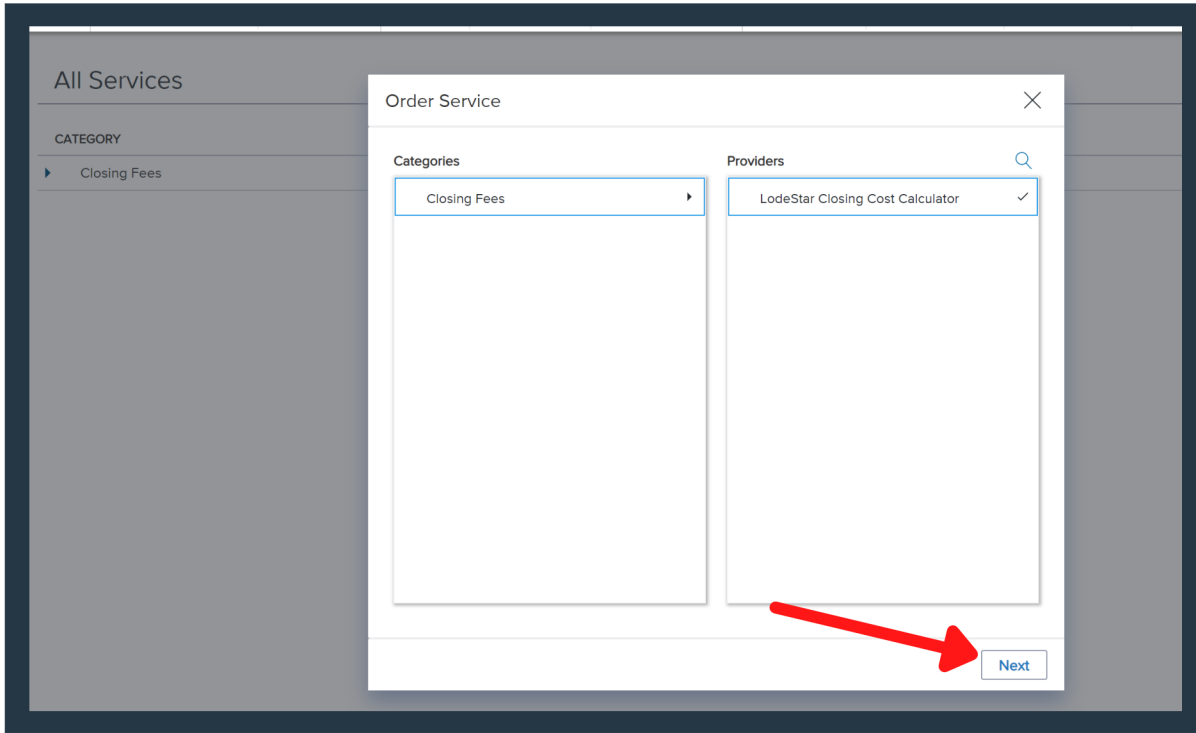


Step 2: In the upper right hand corner of that page, select "Order Services."

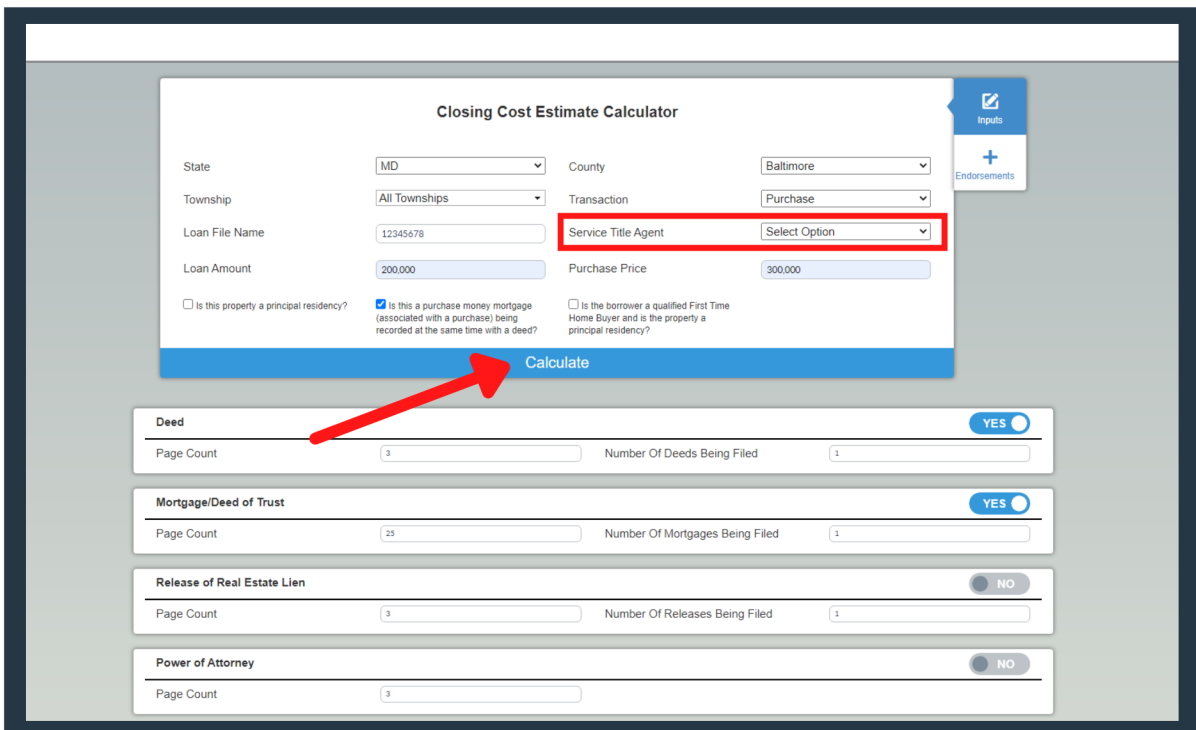




Step 3: In the pop up window, select "LodeStar Closing Cost Calculator" from the "Closing Fees" category and click "Next".



Step 4: LodeStar's Loan Estimate calculator will appear with the information from your loan file already entered. Select your Title Agent within the "Service Title Agent" dropdown and click "Calculate."





Step 5: The closing cost details will appear with title fees, insurance premiums, transfer taxes, and municipal recording fees. Click "Export to Encompass" to load fees into LO Connect. The fees will appear in the "Fee Itemization," the service provider will appear in the "Settlement Service Provider List," and a copy of the fee sheet placed in the "Document Folder."

The screenshot shows the Encompass software interface with the following elements:

- Navigation menu: Home, Pipeline, Loan, Services View, Trades, Contacts, Dashboard, Reports
- Buttons: Email Quote, PDF/Print, **Export To Encompass** (highlighted with a red box and arrow), Attach EDoc
- Section: **Closing Cost Details**
- Toggle: Rounded
- Table 1: **Loan Costs**
- Table 2: **Other Costs**

Loan Costs	
A. Origination Charges	\$0
B. Services You Cannot Shop For	\$0
C. Services You Can Shop For	\$2,124
Title - Closing Protection Letter	\$30
Title - Lender's Title Policy	\$1,119
Title - Settlement Fee	\$650
Title - Title Examination Fee	\$225
Title - Title Service Fee	\$100
D. TOTAL LOAN COSTS	\$2,124

Other Costs	
E. Taxes and Other Government Fees	\$5,855
Recording Fees and Other Taxes	\$230
Transfer Taxes	\$5,625
F. Prepays	\$0
Homeowner's Insurance Premium (months)	\$0
Mortgage Insurance Premium (months)	\$0
Prepaid Interest (per day for days @ )	\$0
Property Taxes (months)	\$0
G. Initial Escrow Payment at Closing	\$0
Homeowner's Insurance per month for mo.	\$0
Mortgage Insurance per month for mo.	\$0
Property Taxes per month for mo.	\$0
H. Other	\$1,076
Title - Owner's Title Policy(optional)	\$1,076